



Desalination Task Force Minutes

4:00 p.m. – Wednesday, February 16, 2011

**City of Santa Cruz Council Chambers
809 Center Street, Santa Cruz California**

The Desalination Task Force consists of two members of the Soquel Creek Water District Board and two members of the City of Santa Cruz City Council.

For the purpose of preparation of the minutes the following terms will be used throughout the current and all future minutes. The City of Santa Cruz/Soquel Creek Water District Desalination Task Force will be referred to as the “Task Force.” The City of Santa Cruz will be referred to as the “City” and the City of Santa Cruz Water Department will be referred to as the “SCWD.” The Soquel Creek Water District will be referred to as “SqCWD.” A member of the Soquel Creek Water District Board of Directors will be referred to as “Director” and the Soquel Creek Water District General Manager will be referred to as “General Manager.” A member of the Santa Cruz City Council will be referred to as “Councilmember” and the Director of the City of Santa Cruz Water Department will be referred to as “Water Director.”

Call to Order Councilmember D. Lane (Chair) called the meeting to order at 4:04 p.m.

Roll Call

Present: Director D. Kriege (Vice-Chair), Director B. Jaffe, Councilmember D. Lane (Chair), Councilmember D. Terrazas

Staff: General Manager L. Brown, Water Director B. Kocher

Presentation There were no presentations.

Statements of Disqualification There were no statements of disqualification.

Oral Communications There were no oral communications.

Announcements There were no announcements.

Approval of Minutes

Councilmember Terrazas moved approval of the minutes of the January 19, 2011 Desalination Task Force meeting as submitted. Director Jaffe seconded.

VOICE VOTE: MOTION CARRIED

AYES: B. Jaffe, D. Kriege, D. Lane and D. Terrazas
NOES: None.
ABSTAIN: None

Information Items No action was taken on the information items.

General Business

1. Independent Technical Advisor – Approval of Contract Renewal

Kennedy/Jenks Consultants - Contract Renewal, Amendment #3, in the amount of \$580,000.

Water Director Kocher gave a background on the hire of Kennedy/Jenks as consultants and answered the task force questions on this item.

Task Force Comments

Director Kriege inquired about Task 3 and Task 4 scope of work and had questions about the selection of the Energy Technical Working Group. Director Kriege also noted that the actual proposal doesn't mention Kennedy Jenks Consultants meeting with the Energy Technical Working Group as well as meeting with staff and task force and would like to see this in writing.

Water Director Kocher acknowledged the missing information and will report back to the task force regarding the composition of the Energy Technical Working Group at the next meeting. Suggestions for candidates are welcome.

Councilmember Terrazas inquired about the strategy and timeline of Task 3 - Public Outreach. General Manager Brown answered those questions and gave a detailed timeline and budget for this task.

Director Kriege asked about the definition of Task 3.1, the six necessary eligibility criteria. Water Director Kocher will report at the next meeting.

Director Jaffe inquired about the expertise in the community on energy issues in regard to be part of the Energy Technical Working Group.

Public Comment:

Member of the public asked if this \$580,000 cost is included in the 4.4 million contract.

Director Jaffe would like to encourage the participation of local people for the Energy Technical Working Group

Director Jaffe moved to recommend approval of the scope of work and budget with Kennedy/Jenks Consultants – Contract Renewal Amendment #3 in the amount of \$580,000 with the addition of the participation by the Energy Technical Working Group as part of the process. Councilmember Lane seconded.

VOICE VOTE: MOTION CARRIED

AYES: B. Jaffe, D. Kriege, D. Lane and D. Terrazas.

NOES: None.

ABSTAIN: None

2. Meeting Schedule

Councilmember Terrazas requested consideration in changing the Desalination Task Force meeting starting time to later during the day.

Director Jaffe moved that the meeting time will change to 7:00 p.m. on the third Wednesday of each month. Councilmember Lane seconded.

VOICE VOTE: MOTION CARRIED

AYES: B. Jaffe, D. Kriege, D. Lane and D. Terrazas

NOES: None

ABSTAIN: None

Program Managers' Report

A. Work Schedule

- Entrainment study completed.
- Budget and schedule updates March meeting.

B. Upcoming Tasks

- Project Description EIR in process, due for completion in March.
- Facility Design CDM, SWRO process in March
- Hydraulic Modeling, Akel Engineering
- Intake Feasibility Study.
- Energy White Paper to be posted on website
- Intake study grant due April 2011.

C. Additional or Amended Tasks

- None

D. Contacts with Regulatory Agencies/Requests from Regulatory Agencies

- Water Director Kocher announced the nomination of Ron Davis as executive director to CalDesal group. A strategic plan meeting is schedule for early March; Water Director Kocher will represent the Task Force at this meeting.

E. Contracts

- Approval of the Kennedy Jenks Consultants - Contract Amendment #3.

F. Public Outreach Program

- Scoping Report from the EIR, the Dilution Analysis for Brine Disposal Study and Tennera Report have been posted on website.
- Backgrounders to be mailed in April-May.
- Facebook page to be launched.
- Scheduling of Speakers Bureau meetings.
- Desalination Task Force booth at the Business Showcase end of February at the Capitola Mall.

G. Budget

- None

H. Report of Findings

- Jim Moose, Attorney of Remy, Thomas and Moose LLP will help with CEQA document language.

Public Outreach No action was taken on this item.

Councilmember Terrazas asked if comments or feedbacks from public were being tracked, or updated. General Manager Brown said that tracking is not done at the moment but will inquire with staff if this is a possibility. The website is updated on a regular basis for the public.

1. News Article – Santa Cruz Sentinel 01/23/11
2. News Article – Santa Cruz Sentinel 01/30/11
3. News Article – Santa Cruz Sentinel 02/03/11
4. News Article – Santa Cruz Sentinel 02/04/11
5. News Article – Santa Cruz Sentinel 02/06/11
6. News Article – Santa Cruz Sentinel 02/08/11

Items Initiated by Members for Future Agendas

- Director Jaffe requested a plan regulatory agency permitting schedule, one of Kennedy Jenks Consultants task is setting up a plan for permitting, as per Water Director Kocher.
- Director Kriege requested the definition of the six necessary eligibility criteria.

Adjournment

The meeting was adjourned at 5:04 p.m. until the next regular meeting of the Desalination Task Force scheduled for Wednesday, March 16, 2011 at 7:00 p.m. in the Soquel Creek Water District Board Room, 5180 Soquel Drive, Soquel, California.

Respectfully submitted,



Staff